



Field Representative

Position Status: Part-time (20-25 hours/week), temporary
Compensation: \$16.00 - \$17.50/hour
Location: Miami, Florida
Reports to: Director of Voter Engagement

ABOUT ENGAGE

Engage Miami builds civic equity and power through voter activation, civic education, leadership development, and local and state issue organizing. We center young voters and leaders ages 16-35, building young people's political power in majority Black and Latinx communities. Our mission is to build a more just, democratic, and sustainable Miami by developing a local culture of civic participation for young people that is bold, creative, and impactful.

JOB DESCRIPTION

Engage Miami is hiring temporary Field Representatives for our 2021 voter and civic engagement program. The representatives will be responsible for engaging with local voters on the phone and going door-to-door to deliver key information on the upcoming municipal elections. They will help voters pledge to vote, sign up to Vote-by-Mail and assist with other civic engagement activities including registering voters in compliance with Florida Voter Registration laws. Strong candidates will be highly organized and dependable with some voter contact experience (though not required). We are looking for someone who is highly personable and thrives off person-to-person contact especially with strangers. More importantly, we need someone who is passionate about youth voter engagement and willing to do the work to bring people to the table.

Core responsibilities will include:

- Reach community members and potential voters over the phone and door-to-door to provide opportunities to register to vote, sign up for vote by mail, or other civic engagement actions
- Provide key civic engagement information about signing up to vote and elections
- Meet specific metric goals for voter engagement
- Bring a positive and energetic attitude when talking to community members
- Assist in member recruitment and engagement
- Represent Engage Miami at local events and on college campuses

QUALIFICATIONS

- Commitment to civic engagement and desire to build the power of young people in South Florida
- Ability and desire to communicate information to help our community be more civically engaged
- Access to internet, computer and phone and access to reliable transportation
- Responsible, timely, self-motivated and able to work independently
- Strong communication skills, comfortable and confident talking to people of diverse backgrounds out in the community or on the phone
- Knowledge about politics as a plus, curiosity and desire to learn required



- Experience working on issue or political campaigns a plus
- Able to work hours that vary from standard office hours

The position is temporary through the 2021 Municipal November election with the possibility to extend. Representatives are able to phonebank from home, however door-to-door and occasional tabling shifts will be in person with limited contact following healthy and safety protocols. Proof of vaccination will be required if hired.

Individuals who are Black, indigenous, and people of color, individuals with disabilities, and LGBTQ+ individuals are strongly encouraged to apply. All ages are encouraged to apply. Engage Miami is an equal opportunity employer. Qualified applicants are considered for employment without regard to age, race, color, religion, sex, national origin, sexual orientation, gender identity, disability, veteran status, or any other class protected by law. Assistance and/or reasonable accommodations during the application process are available to individuals upon request.

To apply, please provide a resume with contact information to Gracey Jean-Bernard at gracey@engage.miami with subject: Field Representatives Application. Applications will be accepted on a rolling basis. Priority deadline is September 27th.